

# STEP-ON TOUR GUIDE SERVICE REQUEST FORM

The Tyler Convention & Visitors Bureau and Heritage Hosts are pleased to learn of your plans to bring a tour to **Tyler**. To confirm your reservation please complete the following form and return to our office at **315 N. Broadway, Tyler, TX 75702** or **FAX 903-592-1268**.

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COMPANY \_\_\_\_\_

CONTACT \_\_\_\_\_

ADDRESS \_\_\_\_\_

\_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_

**Standard City Tour** (1-hour tour) - \$3 per person

*\*\*\*\* All tours to meet at Chamber of Commerce unless otherwise instructed\*\*\*\*  
(there are no restrooms available during the tour, other than at the Chamber of Commerce)*

**DATE of TOUR** \_\_\_\_\_ **TIME of TOUR** \_\_\_\_\_

No. in group \_\_\_\_\_ Handicap Access Needed \_\_\_\_\_

Is there a microphone available on your coach? Yes \_\_\_\_\_ No \_\_\_\_\_

Headquarter Hotel \_\_\_\_\_

\_\_\_\_\_ Payment will be made at time of tour

\_\_\_\_\_ Full payment enclosed

(Please make checks payable to Tyler Chamber of Commerce)

**AUTHORIZED SIGNATURE** \_\_\_\_\_

**Office Use:**

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Tour Confirmed: \_\_\_\_\_ Tour Guide: \_\_\_\_\_