

REUNITE IN

TYLER

The **REAL** Rose of Texas

YOUR GUIDE TO A
SUCCESSFUL REUNION



Convention &
Visitors Bureau

315 N. Broadway • Tyler, Texas 75702

(903) 592-1661 • (800) 235-5712

Fax: (903) 592-1268

www.visittyler.com

Together Again



Reunions are opportunities to be together again, catch up on one another, commemorate heritage and cultural traditions, celebrate proud moments, strengthen important ties and remember those no longer with you.

Reunions provide an atmosphere for groups, families and friends to renew relationships with old members and get acquainted with new ones.

Reunions are the ideal personal sharing experience.

Reunions are fun!

The Tyler Convention & Visitors Bureau is pleased to share this guide with you. We hope it will assist you in having an event to remember!

Contents

Planning the Big Event	2
Budget	3
Location, Location, Location	4
Fun with Food	5
Entertaining the Crowd	6
That Special Touch	7
In Conclusion	7
Accommodations	8
Resorts & Campgrounds	14
Restaurants with Meeting Space	16
Getting Organized	19

Planning the Big Event



A successful reunion involves many details and tasks. It will take good organization and a concentrated effort. This guide will help you get started.

The first rule of reunion planning is ***don't try to do it all yourself***. Share the fun! Sharing is what a reunion is all about. Make a list of names, addresses and phone numbers of members to contact. Put together a planning committee to delegate duties and assign tasks to different people (see page 19). Write down every task you can think of, then determine how much lead time is required for each.

Choose a reunion date and stick with it. Get started early so everyone will have time to coordinate their plans with your chosen date. Allow at least six months for small groups up to 50 and one to two years for larger ones to make the necessary arrangements.

Decide what kind of gathering you want to have and how long it will be. It could include a picnic, banquet, dance, an open house, talent show, a group tour of a city or attraction, etc. The possibilities are limitless. Some suggestions include:

One-day Itinerary

Get Acquainted Breakfast: name badges, coffee, juice, pastries

Luncheon or Picnic: organized sports and games

Dinner: theme party (may or may not include a dance)

Weekend Itinerary

Friday: Open house or hospitality suite. Have registration with goodie bags, name badges, icebreaker games and lots of hugs!

Saturday: A group tour of local shopping areas, an attraction or point of interest to your group. Include a picnic or barbecue. Depending on the size of the group, have it catered or hold it at a local restaurant with meeting facilities (see page 16). End the day with a banquet complete with entertainment. Ideas are a talent show, local entertainer(s) or a dance with a DJ.

Sunday: Relax or worship together. Then say farewell at a buffet lunch or local brunch.

Budget



Managing a reunion budget and keeping up with expenses ensures that you don't *break the bank*. Here are a few tips:

- Set up a separate checking account to keep personal finances separate from reunion finances, and to provide a legal and permanent record of all transactions.
- Registration fee or cost-per-person/couple/child may be the only money raised to pay expenses. You may want to add 10% to this charge to cover unanticipated costs. If there is money left over, consider sending everyone a group directory, reunion photos, or leaving a positive balance in the account for next time.
- It is easier to let individuals handle payments for hotel/motel accommodations themselves. However, group discounts or special room rates should be negotiated by a reunion spokesperson. Tell attendants to mention the group name when reserving their room to ensure they receive the discounted rate. For large room blocks (over 20), the Tyler Convention & Visitors Bureau will work with local hotels to secure your room block and rates.
- Don't panic if you exceed your reunion budget. Stage a raffle with some memorabilia or donations such as candles, toys, gift baskets, etc. Make t-shirts, hats or other items and sell them at a profit.

Location, Location, Location!



When you've decided *what* to do at the reunion, then it's time to choose a suitable place for your events. Tyler offers locations such as Tyler State Park, Bergfeld and Rose Rudmann Parks, Harvey Convention Center, the Rose Garden Center, East Texas State Fairground facilities hotels and more. Also, churches, country clubs, spacious private homes or a spot on one of the many East Texas lakes are also options.

Hotels and motels work well for reunion activities, especially if there are many out-of-towners who need accommodations. Many hotels provide hospitality rooms, banquet facilities, arrange tours and provide discounted room rates for sizeable groups. Refer to page 8 for a complete listing.

Lodges and campgrounds can be a nice setting for your reunion but weather concerns remain a factor. See page 13 for sites available in the Tyler area.

Always call ahead to reserve any of the sites you plan to use.

Phone numbers you may need include:

- Tyler State Park
reservations....512-389-8900; information....903-597-5338
- Tyler Parks & Recreation Dept.
(for use of all city park facilities)903-531-1370
- Harvey Convention Center903-531-1349
- Rose Garden Center903-531-1212
- East Texas State Fairgrounds903-597-2501

Help from the CVB



The Tyler Convention & Visitors Bureau offers free services for groups using at least 20 hotel sleeping rooms for their reunion including assistance with securing accommodations, planning group tours and arranging for transportation. Freebies include name tags, live roses, stick-on roses, goodie bags, maps and brochures. All services are based on hotel room nights used. Tourist maps and brochures are available to groups not using hotels.

Fun With Food



When it comes to feeding a crowd, it is often the little things you do that make a big difference. Develop a menu that is unique to your group or your area. Have a themed meal such as a Hawaiian Luau or Texas barbecue complete with decorated cowboy hats as table decorations! A Mardi Gras theme with cajun food is always popular. Have fun with the table settings and decorations. But try to be health conscious and considerate of special diets.

To keep things simple, consider hiring a good caterer or coordinate your ideas with hotel staff. Then sit back, relax, and have a good time with family members. Caterers can offer a wide variety of personalized services to compliment your reunion, from elegant brunches to impressive theme parties. Schedule a time to meet to discuss your ideas and give final confirmation and head count at least two weeks prior to the event.

If budget is a consideration, there are many alternatives. Local restaurants, delicatessens and even grocery stores' deli departments can put together tasty, party platters of meats, cheeses, salads, fruits and desserts for less. It's a great short cut and these can easily be transported to parks or pavilions that are free for gatherings. Many restaurants offer their meeting space free with meals. We've compiled a listing of restaurants with meeting space on page 16.

Another idea is an instant buffet! Plan a menu and assign dishes to various people. Each person will be responsible for bringing a dish or supplying specific items such as paper plates, napkins, cups, drinks or ice. Be sure to post menu cards or a sign giving everyone credit for their contribution to the meal.

Entertaining the Crowd

Nothing can spark nostalgia and stir excitement like fun, meaningful and well-planned activities for everyone. Find out what people are good at doing and get them involved. There's bound to be lots of talent to draw on. Some creative suggestions are:

- Start your event with an “icebreaker” game to help members get reacquainted.
- Have the athletic types organize picnic activities and games.
- Have party jumper and/or a rock climbing suppliers set up fun for the kids.
- Show your own version of “Funniest Home Videos” with home or previous reunion movies.
- Let the singers or musicians in the group organize a talent show.
- Your local talent can put together one or several photo albums, posters or an actual publication.
- Have a trivia contest specifically tailored for your group.
- Hire entertainment and have a professional casino party, magic show, comedian or singer.
- Invite a speaker to come who would be of interest to the group.
- Designate someone as “Reunion Photographer” and make sure lots of pictures are taken. If the budget allows, use them to create a photo album or publication for all to enjoy the memories you won't want to lose.
- Make a balloon display of the reunion name as a photo backdrop. Or hire a professional to create one.

The Tyler CVB is your resource for area speakers, entertainers, decorators and icebreaker game ideas available for groups.

That Special Touch



Do something special to make your reunion unique and one everyone will long remember. Here are a few ideas:

- Print a T-shirt, cap or cup and give one to all registrants. For added fun, have each generation wear a different color!
- Collect favorite family recipes and make a cookbook available for purchase at the event.
- Have everyone write a paragraph on the oldest or most unique member they can recall. Combine writings into a history book, family tree or as an insert into the cookbook.
- Make a time capsule to share mementos of the reunion with future generations and bury it in a safe place.
- Unique decorations continue a theme and don't have to be expensive. Hang a personalized banner to welcome the group. Look for ideas in magazines, hobby stores and craft books, then enlist the most talented member of the group to be in charge.
- Design special invitations suitable as keepsakes.
- Create door prizes or obtain donations from stores you frequent.
- Have a memorial or candle lighting service to remember those no longer with you.

In Conclusion



Start early. Plan well. Keep it simple. Be resourceful and creative. Delegate. When the big event rolls around, enjoy the celebration.

The Tyler Convention and Visitors Bureau is your local source of assistance and information. We can provide you with contacts for speakers and entertainers, caterers, decorators, group tours, buses and more. Whether you need to schedule a tour, coordinate accommodations or get more information, simply give us a call at (903) 592-1661 or (800) 235-5712.

When it's all over, you'll undoubtedly want to do it again in the future! Stay in touch with everyone. The time and effort add up to a very special occasion.

Accommodations

America's Best Value Inn

2828 NNW Loop 323
Tyler, TX 75702

(800) BW-TYLER
(903) 595-2681
fax: (903) 592-5672

Located within five minutes of downtown, airport, rose garden and convention center. 90 spacious rooms and suites with refrigerators, clock radios and TVs. Free cable and local calls, complimentary breakfast, hospitality hour Mon-Thurs, newspaper on

ROOM	BANQUET	CLASS	THEATRE
Gallery West 29'x 20'	30	30	75
Gallery East 29'x 24'	35	40	80
Board Room	6-20	25	40

weekdays, in-room coffee, swimming pool, kiddie pool, in-room jacuzzis, laundry & dry cleaning, sofa sleepers, toiletry items, truck parking & fax service.

Best Western Southpark Inn & Suites

120 W Rieck Road (S Brdwy @ Rieck Rd)
Tyler, TX 75703

(903) 534-8800
fax is same

This all-interior hotel is 85% non-smoking with 60 spacious rooms that include two-line phones, full cable with HBO, coffee pots,

ROOM	CLASS	THEATRE
A	30	40

blow dryers, ironing boards and 27" TVs. King executive suites have desks, micro-fridge, living area sofa, chair and second TV. Exercise room, guest laundry, valet, and fax service along with a complimentary breakfast. Numerous restaurants and shopping areas within walking distance. Broadway Square Mall 3 blocks away.

Candlewood Suites

315 Rieck Road
Tyler, TX 75703

(903) 509-4131
fax: (903) 509-4144

Each of the 64 suites are equipped with a full kitchen, high speed internet and two phone lines. Free local phone calls, use of washers & dryers & fitness center.

Comfort Suites

303 Rieck Road
Tyler, TX 75703

(903) 534-0999
fax: (903) 534-1113

Richly designed, elegantly furnished - trimmed with the colors of nature & sunset. 65 spacious suites, which include: kitchenette, mini-fridge, microwave, coffeemaker, hair dryer, iron and ironing board, wet bar and sink, sleeper sofas, work desk/ergonomic chair, two phones, free high speed internet, 32" color TV with cable and some include whirlpools.

Days Inn & Suites

2631 NNW Loop 323
Tyler, TX 75701

(903) 595-5200
fax: 903-595-5250

Newly renovated, interior corridor, 50 sleeping rooms featuring queen doubles & king singles, business center, complimentary breakfast, high speed internet, in-room coffee makers, iron/ironing board, wet bar & sink, sleeper sofas, free high speed internet, 32" TV with cable. Some rooms include whirlpool baths.

Econo Lodge

2739 WNW Loop 323
Tyler, TX 75702

(903) 593-0103
fax: (903) 593-0603

50 rooms including 2 executive suites, 19 mini-suites, 1 jacuzzi mini-suite & 28 doubles. Complimentary coffee, continental breakfast and newspaper. Cable with HBO. Small pets accepted. Handicapped rooms available. Conference room seats forty with kitchen facility.

Fairfield Inn

1945 WSW Loop 323
Tyler, TX 75701

(903) 561-2535
fax is same

64 total sleeping rooms including 56 queen and king rooms and 8 suites. Suites have microwaves and refrigerators. Indoor pool and spa. Free HBO and cable TV. Free continental breakfast. Roll-away beds and cribs available. All major credit cards accepted. One meeting room with seating for 28.

Hampton Inn

3130 Troup Hwy 110 S
Tyler, TX 75701

(903) 596-7752
fax: (903) 596-7765

Located in SE Tyler near shopping & restaurant district. 78 rooms each with 27" TV, VCR, HBO, hair

ROOM	BANQUET	CLASS	THEATRE
A	90	80	120

dryer, iron and ironing board, mini-fridge, microwave and coffee pot in every room. Six king rooms with whirlpool baths. Complimentary breakfast, free local calls, elevator, senior discounts, children under 18 stay free, indoor heated pool and jacuzzi, business center, work-out room, valet service, handicap access. 75% non-smoking.

Holiday Inn Express

3247 Gentry Pkwy
Tyler, TX 75702

(903) 533-0214
fax: (903) 533-0083

Located at Loop 323 and Hwy 69 N, easy access to I-20 and Hwy 271. 67 room, interior corridor property. All rooms have

ROOM	BANQUET	CLASS	THEATRE
Azalea Rm	25	30	50

coffee makers, iron & ironing boards, hair dryers. King rooms have refrigerator and microwave. King suites, double suites and whirlpool suites are available. Free expanded continental breakfast, USA Today, local calls, fitness center, business center and outdoor heated pool and whirlpool.

Holiday Inn Select

5701 S Broadway
Tyler, TX 75703

(903) 561-5800
fax: (903) 561-9916

Eight-story newly renovated hotel with 183 interior sleeping rooms, 5 suites & a professional staff located on restaurant row, close to the mall & shopping centers. **Amenities:** cabana unit surrounding outdoor pool, heated spa & deck area, voice-mail, high speed internet in

ROOMS	BANQUET	CLASS	THEATRE
Board Room	8	8	12
North Star Phoenix Orion Pegasus 4 @ 24' x 28'	45	30	60
Ball Room	400	300	600

both sleeping and meeting rooms, 25" remote color TVs, coffee makers, alarm clocks, free newspaper, free use of athletic club, restaurant, room service, lounge with live entertainment, airport transportation, handicapped accessible, small pets allowed, hair-dryers, iron & ironing board in all rooms.

La Quinta Motor Inn

1601 WSW Loop 323
Tyler, TX 75701

(903) 561-2223
fax: (903) 581-5708

Warm, friendly staff, 130 large ultra-clean rooms with strict quality control standards. Amenities: complimentary continental

ROOM	BANQUET	CLASS	THEATRE
A	20	25	35
B	20	25	35

breakfast, free local calls, in-room coffee, color TV with remote, large outdoor pool, non-smoking rooms available, small pets accepted, adjacent 24 hour restaurant, fax service, on-demand movies and supernintendo. Two meeting rooms.

Motel 6

Hwy. 69 N & Loop 323
Tyler, TX 75702

(903) 595-6691
fax: (903) 595-5367

103 total sleeping rooms with 51 singles featuring queen size beds and 52 doubles with double beds. Amenities include swimming pool, HBO & ESPN, free coffee from 7-10am and free wake up calls.

Quality Inn & Conference Center

2843 WNW Loop 323
Tyler, TX 75702

(903) 597-1301
fax: (903) 597-9437

A totally renovated property, opening in fall '98. 139 guest rooms including 10 king deluxe with whirlpool tubs. All rooms include a 25" TV with on-demand movies, microwave, refrigerator, coffee maker, full size iron & ironing board, hair dryer and in-room safe. Restaurant & private club on the premises, offering room service to

ROOM	BANQUET	CLASS	THEATRE
Pristine	70	50	110
Mirandy	80	60	130
Dynasty & Heritage	75	60	130
Rose Ballroom 40' x 120'	300	230	500

guests. Outdoor pool. Located within 5 minutes of Rose City Complex, Caldwell Zoo, and Tyler airport and just 8 minutes from I-20.

Ramada Tyler Conference Center

3310 Troup Hwy 110 S
Tyler, TX 75701

(903) 593-3600
fax: (903) 533-9571

A 160 room full service hotel, just north of the intersection of Loop 323 & Troup Hwy., in Tyler's most rapidly growing retail and commercial district. Guest rooms include double-double, king rooms with sofa sleepers and luxurious suites. Amenities:

ROOMS	BANQUET	CLASS	THEATRE
A & B 2 @ 23'x 23'	30	25	50
C & D 2 @ 23'x 29'	35	30	50
Rose Garden	220	150	165
Magnolia	250	200	350

Complimentary newspaper and coffee with wake-up call, micro-fridge, essential toiletry items, complimentary hors d'oeuvres and beverages Mon - Thurs 5-7pm, remote television, free cable, movies, and Nintendo in all guest rooms. Pool with sundeck, same day valet and dry cleaning, coin laundry, room service 6 am - 10 pm, Non-smoking & handicapped access rooms available. Data ports in all rooms. Complimentary airport transportation. Express check-in and check-out.

Residence Inn By Marriott

3303 Troup Hwy 110 S
Tyler, TX 75701

(903) 595-5188
fax: (903) 595-5719

A warm, home-like atmosphere with studio and pent-house suites. All rooms include fully

ROOM	BANQUET	CLASS	THEATRE
A 18' x 26'	25	30	50

equipped kitchens, living areas, sofa sleepers, queen size beds, bath with separate vanity area. Deluxe continental breakfast seven days a week and a manager's social hour Monday-Thursday with cocktails and light buffet. Play tennis and basketball on the sports court or relax in the outdoor heated pool with a Jacuzzi by its side. Small pets are welcome with a one time charge. Newspapers daily, complimentary grocery shopping service and passes to two of Tyler's "state of the art" work out facilities. Conference room available for small meetings.

Stratford House Inn

2600 WNW Loop 323
Tyler, TX 75702

(903) 597-2756
fax is same

40 rooms including 10 doubles & 30 kings. 14 are non-smoking, with 2 handicapped rooms available. Complimentary continental breakfast; free local calls & HBO. Whirlpool tub in every room. Roll-away & baby beds available. Coffee maker, hair dryers and microwaves made available upon request. Small pets accepted.

Super 8

2616 NNW Loop 323
Tyler, TX 75702

(903) 593-8361
fax: (903) 593-8756

125 rooms with king & queen beds. Close to Caldwell Zoo, Rose Garden, Harvey Convention Center, Tyler State Park. Restaurants nearby, fax & copier

ROOM	BANQUET	CLASS	THEATRE
A	0	35	50
B	0	35	50

service, truck parking. Hair dryers, in-room coffee, remote control TV with free HBO Cable. Micro-fridge available. Free local calls. Two meeting rooms.

Travel Inn

3209 W Gentry Pkwy
Tyler, TX 75702

(903) 593-0103
fax is the same

Warm and friendly staff. Close to airport and area attractions, 50 rooms, remote TV/VCR, swimming pool free cable complimentary continental breakfast daily, free local calls, laundry, truck parking, Government and senior citizens discount, children under 16 stay free.

12 Oaks Motor Hotel

3100 NW Loop 323
 Tyler, TX 75702

(903) 595-1081
 fax: (903) 593-3184

40 total sleeping rooms. Free local calls and HBO with cable TV. Free coffee. All major credit cards are accepted. Roll-away beds available. Double, queen & king size beds available. Refrigerators available upon request.

Wingate Inn

2421 ESE Loop 323
 Tyler, TX 75701

(903) 566-0600
 fax: (903) 565-4049

Tyler's upper mid-market business hotel. Standard features offered are free in-

room high-speed Internet , two-line speakerphone with data port, conference call, and voice mail capabilities, 27" remote TV

ROOM	CLASS	THEATRE
A	40	45

with all cable channels including HBO, coffee maker, refrigerator, microwave, iron and ironing board. Comfortable oversized rooms with a well-lighted work space. Complimentary continental breakfast, heated indoor pool and spa, on-site fitness center and sauna, same day laundry/valet service. The Presidential Suites are equipped with an in-room Jacuzzi and all rooms offer a complete interactive entertainment package. Meeting space includes a boardroom which seats 10. The 24 hour complimentary business center has a printer, copier, and fax machine.

*Bed & Breakfasts***Arabella Gardens**

22067 FM 16, Garden Valley
 903-882-7378 (10 Rooms)

B&B at Cherokee Trace

1200 CR 4405, Jacksonville
 903-683-3322 (2 Cabins)

Castle On The Lake

Hwy. 64 E
 903-566-3682 (2 Rooms)

Chilton Grand

433 S Chilton
 903-595-3270 (4 Rooms)

Dogwood Hill B&B

08317 CR 322
 903-858-1018 (3 Rooms)

Duck Inn Lake Palestine

22565 Pine St. (Coffee City)
 903-876-4858 (4 Rooms)

Elmwood Gardens

680 ACR 446, Palestine
 903-549-2716 (4 Rooms)

Grace Place

12653 FM 850
 903-565-0703 (6 Rooms)

Kiepersol Estates

21508 Merlot Lane (Bullard)
 903-894-3300 (5 Rooms)

Roseland Plantation

2601 State Hwy 64 W
 903-849-5553 (5 Rooms)

Rosevine Inn

415 S Vine Ave.
 903-592-2221 (6 Rooms)

Silk Stocking Inn

505 S Chilton
 903-526-2900 (3 Rooms)

Woldert-Spence Manor

611 W Woldert
 800-965-3378 (7 Rooms)

Resorts & Campgrounds



TYLER AREA LOCATIONS

A-OK South RV Park

10110 FM 346 West, Flint TX 75762 903-894-8282 or 1-888-265-7275

Located 6.5 miles south of Loop 323, just off Hwy. 69, 1 mile west on FM 346. 38 pull-thru, full hook-up sites. Cable TV and phone service available. 18 sites under shelters. Laundry & shower facilities and Wi-Fi.

5 Star RV Park

10929 County Rd. 35 #6, Tyler, TX 75706 (903) 593-6815 or (903) 530-6599

Located 2.3 miles south of I-20 and 2.4 miles north of Loop 323. 75' Pull-thru, 65' Back-in. Full hook-ups on all sites. Metered sites for extended stay. Quiet country setting. www.members.cox.net/5starrvpark

East Texas State Fairgrounds

2112 W. Front Tyler, TX 75702 (903)597-2501 www.etstatefair.com

47 RV Hookups. \$20 per night.

Garden Valley Golf Club

22049 FM RD 1995 Lindale, TX 75771 (903)882-6100 or (800)443-8577 www.garden-valleytx.com

Located @ Interstate 20 @ Hwy. 110 S. Exit to FM 1995. Five cabins, eight condos, 2 houses, 2 dockside cabins, fishing lake, one championship 18-hole golf course, restaurant, club, meeting facilities and tennis courts.

Holly Lake Ranch -- PRIVATE RESORT

1823 South FM 2869 Big Sandy TX 75755 (903)769-2138 www.hollylakeranch.com

Private Resort; limited number of condos available through time-share. 2 Lakes; fishing 3 swimming pools; 3 tennis courts; 18 hole golf course; summer time rental boats.

Lake Forest Mobile Home & RV Park

2881 Hwy 110 N, Tyler, TX (903)592-3336

1/2 mile from Loop 323. 12 RV sites and fishing lake.

Old Sabine Bottom Wildlife Management Area

21187 CR 4106 Lindale, TX 75771 (903)881-8233 www.tpwd.state.tx.us

Primitive campsites, 5,727 acres of Bottomland Wood Forest, 14 miles of frontage off Sabine River, 24 miles of trails, hiking, biking, horseback riding with permit. Open to the public for hunting (hunting season only, with permit), fishing and camping year round.

Sky Ranch

24657 FM 448 Van, TX 75790 (903)569-3482 Texas Only 800-962-2267 www.skyranchcamps.com

Groups only (12 to 700). A/C and heated dorm facilities for up to 700; swimming pool; horseback riding; water sports; water slides; 90 acre lake; conference room; meeting space for up to 750. (Summer camps run from the middle of May through mid August)

Spring Creek RV Resort

13470 Hwy 64 W, Tyler, TX (903) 526-1717 www.springcreekrvresort.com

Located 2.8 miles outside Loop 323 on the north side of the highway.

32 spacious pull-throughs, full hook-ups, swimming pool, laundry facilities, nice baths & showers, free cable & Wi-Fi, fishing lake & putting green.

Texas Rose RV Park

14102 CR 431 Jim Hogg Road Tyler, TX 75706 (903)882-4485, (903)258-2034

25 RV sites, full hook-ups, WI-FI, recreational room, showers house, bathroom area and laundry room.

Tyler State Park

789 Park Rd. 16 Tyler, TX 75706 (903)597-5338 for info Reservations #(512)389-8900

Located off of FM 14N; 107 RV hookups; tent camping; screened shelters; lake; paddle boats; nature & hiking trails; seasonal boat rentals; 13 mile mountain bike trail; swimming beach; 1 playground; 3 fishing piers.

Tyler Market Center

Hwy 69 N., Tyler, TX 75706 (903)595-2223 www.tyler-market.com

3 miles north of Loop 323 on 69. 320 RV sites with water and electric, 2 dump sites, 30 AMP service, pavilions available for meeting space, shaded picnic area, showers/restrooms. \$10 per space/per day, \$3000 per day for entire RV area, \$5000 for weekend, Pavilion Rental \$350 per day, 24hr security when entire grounds are rented.

Vizcaya Ranch RV Park & Stables

22111 CR 2178, Troup, TX 75789 (903) 839-5271 www.fourwindsfaire.com

Located approximately 15 miles South of Tyler off Hwy 110. Modern campground with electric RV Hook-ups, separate men's & women's showerhouses and restroom facilities.

Whispering Pines Resort & Campground

5583 FM 16 Tyler, TX (903)858-2405 www.whisperingpinesrvresort.com

Overnight accommodations; campsites; 140 RV hookups; 15 cabins, 14 rental trailers, meeting facilities; golf cart rentals, pedal bike rentals, fishing pond; 2 saltwater swimming pools; volleyball court; miniature golf; playground; restrooms and showers; Country store; nature trails; laundromat; horseshoes, shuffleboard, tennis, hot tub & basketball courts.

Yellow Rose RV Park

13805 CR 433 Tyler, TX 75706 (903)882-6481

Located off of Interstate 20; 34 RV hookups; tent camping; lake; laundromat; playground; restrooms and showers; store available with limited items.

LAKE PALESTINE LOCATIONS:

Big Steve's Resort RV Park & Marina

23491 CR 4117, Frankston, TX 75763 (903) 876-5250 www.bigstevesresort.com

Level shaded sites on Lake Palestine with paved & gravel roads, some sites back to lake with great fishing from the bank. Very scenic lake front area for group gatherings & cookouts. Activities room, book exchange, quiet & peaceful lots located under large trees overlooking Lake Palestine.

Kiloland

7457 State Hwy 155S Frankston, TX 75763 (903)876-2261

140 RV hookups; tent camping; convenience store; volleyball & horseshoe courts; swimming (2,000 ft.lakefront); fishing piers; & playground.

Lake of the Woods - PRIVATE RESORT

17446 Pintail Dr. Flint, TX 75762 (903)825-7755

Private Resort; Time share property available. Members of the camp Coast to Coast Camping; Log cabins; 22 RV sites; swimming; fishing pier; miniature golf; tennis; archery; activity center.

Lake Palestine Campground & Lodge

PO Box 1074 Frankston TX 75763, Hwy 155S & Boles Rd. (903)876-2253, www.lakepalestine.net

Waterfront lodge with 10 rooms, some suites; 7 cabins, 70 RV hookups; 2 deep water boat ramps; boat docks & slips; pier & shore fishing (2700 ft. of shoreline); 10+ acres on private peninsula; 5 pavilion areas for groups activities; restrooms & showers; bait shop. Full marina, gas on the water, convenience store, waterfront grill-cafe, large banquet facility that seats up to 200 people, fitness & laundry facility.

Lake Palestine Motor Inn

8362 State Hwy 155S Frankston, TX 75763 (903)876-4711

Private boat launch; cable tv; Restaurant overlooking Lake Palestine. Wireless internet.

Lakeside Getaway

16654 CR 1170, Flint, TX 75762 (903)825-3295 www.lakesidegetaway.com

13 sleeping rooms. Boat launch; fishing piers; jet skis; paddle boats; BBQ grills; picnic tables, gameroom, free high-speed wireless internet and satellite TV including HBO, Cinemax, Showtime & Starz movie channels.

Palestine Pines RV Park & Campground

17440 CR 1182, Dogwood City (903)825-1100 www.palestinepines.com

70 RV sites and rentable RV's, 50 tent locations, 10 lodging facilities, fishing pier, boat launching, swimming pool, bath house, 1 enclosed pavilion (seats 100) with fireplace, beach volleyball, and shuffleboard activities. Horseshoes, playground, fish cleaning station & bait.

The Villages Marina-- PRIVATE RESORT

18270 Singing Wood Lane Flint, TX 75762 (903)561-1153 www.silverleafresorts.com

Private Resort (open to the public by reservation). Time share condos; RV sites; 4 swimming pools; recreation center; archery; public marina; fishing; tennis; miniature golf and horseback riding.

LAKE TYLER LOCATIONS:

Lake Tyler Marina & RV Park

PO Box 739 Whitehouse, TX 75791 (903)839-4800 www.laketylermarina.com

Hwy 110 S to Whitehouse, Left on Hwy 346, 3 miles on the left.

90 RV hookups; tent camping; restrooms & showers; restaurant; private club; snack bar; groceries; fishing & marine supplies; picnic area; full service marina with boat repairs; boat stall rental and overnight boat dry storage; boat ramp and swimming beach.

Other Venues for Reunions



GLASS RECREATION CENTER

(903) 533-1384

509 W. 32nd Street

No. of Rooms: 1 with an airwall to make 2; Seating: Sm: 50 Lg: 100

Cost: \$25 (minimum of 2hrs rental), \$15 each additional hour

KNIGHTS OF COLUMBUS HALL

(903) 581-2341

W SW Loop 323

No. of Rooms: 1; Seating: up to 250

Commercial kitchen, stage and lounge area

Cost: \$350 Sat/Sun w/\$150 deposit; weekday prices negotiable

Price includes tables and chairs

CEDARS OF LEBANON

(903) 561-3646

New Copeland Rd.

No. of Rooms: 1; Seating: up to 200; Full kitchen, stage

Cost: \$600 Fri/Sat and \$525 Sun-Thurs

WOMAN'S BUILDING

(903) 593-3822

911 S. Broadway

No. of Rooms: 3 (including an auditorium); Seating: 50-300

Cost: \$85 - \$125 per 4 hr period (*not including wedding rate*)

Full Banquet Service

Restaurants with Meeting Space



BERNARD MEDITERRANEAN CUISINE

(903) 534-0265

212 Grande Blvd.

No. of Rooms: 2, Seating: Small: 30 Large: 50, Cost: Free with meals

Average Meal Cost: Lunch, \$8.95; Dinner, Varies

Menu: Mediterranean, French and Italian, Catering Available

CURRENTS

(903) 597-3771

1121 E. 2nd Street

No. of Rooms: 1, Seating: 25, Cost: Free w/meals

Ave. Meal Cost: Lunch, \$7.50; Dinner, \$18,

Menu: Fresh Seafood, Steak, Lamb, Veal, Pasta

FAT CATZ LOUISIANA KITCHEN

(903) 593-1114

3320 Troup Hwy. 110 S Ste. 170

No. of Rooms: 1, Seating: 40, Cost: Free w/meals

Average Meal Cost: \$12; Menu: Cajun specialties & seafood

GILBERT'S EL CHARRO #2

(903) 596-7222

2623 E. Fifth Street

No. of Rooms: 1, Seating: up to 45

Cost: Free with meals (minimum of 20)

Average Meal Cost: \$6.50, Menu: Mexican, Tex-Mex.

KE CELLARS**(903) 939-9805**

4574 S. Broadway

No. of Rooms: 2, Seating: Sm 30, Lg 100

Cost: Free with meals

Average Meal Cost: \$6; Menu: Wine tasting, cheeses, appetizers

KIEPERSOL ESTATES**(903) 894-3300**

21508 Merlot Lane, Bullard

No. of Rooms: 2, Seating: Sm 12, Lg 45, can rent entire facility for 150

Cost: Free with meals. Average Meal Cost: \$45

Menu Steaks and Seafood a la carte

PAPACITA'S**(903) 581-7433**

6704 S. Broadway

No. of Rooms: 1 (Sun-Thur), Seating: 40, Cost: Free with meals

Average Meal Cost: \$6.95, Menu: Mexican

POTPOURRI HOUSE**(903) 592-4171**

3320 Troup Hwy., Ste 300

No. of Rooms: 1 w/divider, Seating: 50-100, Cost: Free with meals

Average Meal Cost: \$10, Menu: Large Variety of Foods

RICK'S ON THE SQUARE**(903) 531-2415**

104 W. Erwin

No. of Rooms: 1, Seating: 150, Cost: Varies

Menu: Large variety of foods

SPRING CREEK BARBEQUE**(903) 561-5695**

5810 S. Broadway

No. of Rooms: 1, Seating: 60, Cost: Free with meals (minimum of 20)

Average Meal Cost: \$6.50, Menu: Barbecue

SWEET SUE'S RESTAURANT**(903) 581-5464**

3350 S SW Loop 323

No. of Rooms: 2, Seating: Sm 35, Lg 100 Cost: Free with meals

Average Meal Cost: \$6.50, Menu: Buffet

ST LOUIS RIB FACTORY**(903) 592-0404**

1523 E. Erwin

No. of Rooms: 2, Seating: Sm 15, Lg 30

Cost: Free with meals at full capacity

Average Meal Cost: Lunch \$7.95 Dinner \$20, Menu: Large Variety

TGI FRIDAY'S**(903) 509-0344**

4300 S. Broadway

No. of Rooms: 1, Seating: 50, Cost: Free with meals

Average Meal Cost: \$6.50, Menu: Large Variety of Foods

TRADITIONS *Upscale-Cafeteria***(903) 534-1111**

6205 S. Broadway

No. of Rooms: 2, Seating: Sm 40, Lg 100, Cost: \$1 per person

Average Meal Cost: \$6.50, Menu: Large Variety (Cafeteria)

Getting Organized



Put Together Your Reunion Committee.

Committee positions & duties might include:

Member Contact/Research/Mail

Name _____ Phone _____

- Locate missing members and develop an invitation list
- Draft an announcement letter and registration form
- Develop a biographical questionnaire for members of their life since you last met, compile information in a booklet for all
- Prepare and mail or email registration packets

Budget/Finance/Fund-Raising

Name _____ Phone _____

- List anticipated expenses and income sources
- Set up a reunion checking account
- Set pre-registration and on-site registration fees (per person/couple/child)
- Develop a fund-raiser if needed

Program Development

Name _____ Phone _____

- Decide types of events and develop outlines
- Determine specific equipment needed and rental rates
- Contract with site management to reserve facility(ies)
- Coordinate efforts with Entertainment Committee

Registration/Hospitality

Name _____ Phone _____

- Schedule personnel required for registration
- Design signs for registration area
- Prepare name badges and goodie bags
 be sure to include maps & brochures of Tyler attractions from the CVB
- Assign personnel for airport welcome/luggage assistance (if needed)
- Gather and bring necessary supplies
 i.e. tables, chairs, easels, cash drawer, paper, pens, extra name badges
- Arrange courtesy transportation

Lodging/Location

Name _____ Phone _____

- Determine date and times most will arrive & depart
- Contract with hotel for room block and special arrangements
i.e., banquet set-up, space for registration, displays, catering, hospitality suite
- Determine date uncommitted guest rooms will be released from block
- Notify reunion committee members of hotel headquarters, rates and release date
- Contract with management of other location facility(ies) needed

Food/Decorations

Name _____ Phone _____

- Determine dates and times of food functions
- List seating plan, special menus, place cards
- Contract with Caterer
be sure to give final head count by caterer's deadline
- Design menu cards to credit those contributing to meals (if needed)
- Coordinate decorations, napkins, etc. for functions

Entertainment

Name _____ Phone _____

- Determine type of entertainment and contract service
- Arrange for special equipment and rehearsal if needed
- Arrange for babysitter service if needed
- Coordinate group tour with hotel or Tyler CVB

Keepsakes

Name _____ Phone _____

- Contract with photographer and/or videographer
- Compile information for biographical booklet, cookbook or souvenir program book
- Design event logo to be used on all printed material
t-shirt, cups, signs, decorations, cookbook, program, etc.
- Order special keepsake items to be given/sold to members
- Determine cost of items to be sold.
Make an order form to insert into pre-registration packet mailed to members. Include shirt size and any other info needed.